

BEFORELIFE & TCAs



Preparation shapes results!

- Reach Erasmus+ audiences via your NA's website and social media – guide them towards TCAs.
- Promote TCAs as professional learning opportunities at all forums!
- Use the SALTO E&T TCA tools to promote TCAs as effectively as possible.
- Plan TCAs with impact in mind: link individual learning to Erasmus+ objectives and priorities, and your NA's strategic goals.
- Use SALTO Platform at every step: applications as well as feedback to gain comparable data.
- Communicate the expectations towards selected TCA participants at every step: application, pre-event, on-site, and post-event.
- Do not be afraid of expecting contribution in return: performing, knowledge sharing, disseminating and making impact visible.
- Strong preparation leads to visible and sustainable results for Erasmus+.

Find all our resources here:



Contact us at tca-rc@tpf.hu, salto-et.net



Read:

- our **TCA Officer Profile – CHECKLIST for National Agencies**;
- the **Guide for NAs** several times (available with EU login), and our **Digest of the Guide** (available after SALTO login);
- important policy documents: **Union of Skills; EU Preparedness Union Strategy**;
- our handbooks: **Strategic Planning; Enhancing Impact**;
- our **User Manual** in the **FAQ**;
- and check out our **E&T TCA Q&As**;
- information about **LTA ideas**.



Check out:

- our **step diagrams** created for you to support your work around TCAs and LTAs:
 - A year in events
 - Organising TCAs
 - Sending to TCAs
 - Strategic planning of TCAs in the Work Programme
 - Managing LTAs
 - **Beforelife of TCAs**
 - Afterlife of TCAs

MAXIMISING TCA
IMPACT



TCA OFFICER Infopack

Preparing TCAs



Erasmus+



Use:

- the Canvas **online courses** we offer: TCA Lifecycle; TCAs Going Online; Attractive TCAs – Effective writing & Facilitation;
- our Knowledge boards;
- our TCA Participant Preparation Pack;
- and the Stepping Stones for Beneficiaries.



Stay in touch and be up-to-date:

- by joining the **TCA Education and Training** channel of the GRP-EACNAs – NAconnECt team on the **MS Teams** where you can instantly message your colleagues from around European NAs.



Play&learn:

- in the **Sandbox of the SALTO Platform** to try out functions of the platform without consequences (Make sure you can log in to the demo version of our website. If you have any problems, please e-mail us at tca-rc@tpf.hu).



Watch&learn:

- our **videos** for TCA Officers and beneficiaries on the SALTO E&T YouTube channel: **Introduction to TCAs** and **Platform tutorials**.



Browse:

- our **News** section on the SALTO Platform;
- our **TCA Insider newsletter** to get and stay updated about the TCA universe.



Sign up for upcoming events:

We're announcing dates in the TCA Insider and you'll get the invite via e-mail!

- TCA Working group Cafés;
- Newcomer Induction Days;
- LTA Coordinators' Community meetings;
- Platform sessions;
- TCA Officers' Weeks;
- Training sessions.

